



## 2024 CONVENTION AWARD NOMINATION – UNIVERSAL ENTRY FORM

Name of Person Being Nominated for an Award: \_\_\_\_\_

Property Management Company Name: \_\_\_\_\_

Name of Property: \_\_\_\_\_

(Select Program): \_\_\_\_ LIHTC \_\_\_\_ HUD \_\_\_\_ USDA RD \_\_\_\_ Other: \_\_\_\_\_

Select Award Category:

- Site Manager of the Year
- Maintenance Personnel of the Year
- Management Company Staff Person of the Year
- Rookie of the Year (*Note: Rookie of the Year applies to Site Manager, Maintenance Personnel and Management Company Staff Person of the Year. Please mark the appropriate box on the application*)
- Government Housing Agency Staff Person of the Year (Select Agency):
  - Housing Finance Commission  HUD  USDA/RD  CMS  Dept of Commerce  City
  - Other Agency: \_\_\_\_\_
- Longevity Award for (Describe): \_\_\_\_\_
- Lifetime Achievement Award for (Describe): \_\_\_\_\_

Provide responses to the following:

1. Number of Units Managed: \_\_\_\_\_ How Long Has the Person Worked in the Industry? \_\_\_\_\_ Years
2. Photo – Please provide a photo of the nominee in digital form (jpg or gif). *The nomination may be submitted without a photo. However, if this nominee is selected as a finalist a photo is required*

Submitting this Nomination:

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

COMPANY: \_\_\_\_\_

RELATIONSHIP TO THE NOMINEE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY, STATE, ZIP: \_\_\_\_\_

TEL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**AWARD APPLICATION:**

The completed application must accompany this nomination form.

NOTE: to be eligible for consideration, this form must be received no later than February 15, 2024.

Send to:

AHMA, PO Box 13454, Olympia, WA 98508 or email to [deannah@ahma-wa.org](mailto:deannah@ahma-wa.org)



## Site Manager of the Year Application

Name of Person Being Nominated for an Award: \_\_\_\_\_

Name of Property: \_\_\_\_\_

(Select Program): \_\_\_\_\_ LIHTC \_\_\_\_\_ HUD \_\_\_\_\_ USDA RD \_\_\_\_\_ Other: \_\_\_\_\_

Is this nominee eligible as Rookie of the Year? (*specifically for staff with less than 3 years in the industry*)

Yes  No

Provide responses to the following:

1. Resident Satisfaction - Does the property manager maintain positive relationships with residents? Please give an example:

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2. Please provide a significant accomplishment in the last 12 months.

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3. Data Management – Give examples of how the manager keeps accurate and complete records, including REAC or MOR scores, overall rent collection rates, etc.

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4. Training – List AHMA In-Person trainings or webinars attended in 2023

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5. Did the nominee attend the 2023 AHMA Convention? Yes  No

6. Please list all industry credentials the nominee holds. (i.e. CPO, SHCM, other, etc)

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### ENDORSEMENTS

This is where you can attach any additional information, special circumstances or testimonials of the nominee: \_\_\_\_\_

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Add additional pages if necessary.



## Maintenance Personnel of the Year Application

Name of Person Being Nominated for an Award: \_\_\_\_\_

Name of Property: \_\_\_\_\_

(Select Program): \_\_\_\_\_ LIHTC \_\_\_\_\_ HUD \_\_\_\_\_ USDA RD \_\_\_\_\_ Other: \_\_\_\_\_

Is this nominee eligible as Rookie of the Year? (*specifically for staff with less than 3 years in the industry*)

Yes  No

Provide responses to the following:

1. Property Maintenance – Please provide specific examples of good maintenance practices including REAC scores (if applicable), average time to turn units, number of outstanding work orders, etc.

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2. Resident Satisfaction - Does the Maintenance Personnel maintain positive relationships with residents? Please give an example:

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3. Please provide a significant accomplishment in the last 12 months.

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4. Training – List AHMA In-Person trainings or webinars attended in 2023

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5. Did the nominee attend the 2023 AHMA Convention? Yes  No

6. Please list all industry credentials the nominee holds. (i.e. CPO, SHCM, CGPM, other, etc)

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### ENDORSEMENTS

This is where you can attach any additional information, special circumstances or testimonials of the nominee: \_\_\_\_\_

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Add additional pages if necessary.



## Management Company Staff Person of the Year Application

Name of Person Being Nominated for an Award: \_\_\_\_\_

Name of Property: \_\_\_\_\_

Is this nominee eligible as Rookie of the Year? (*specifically for staff with less than 3 years in the industry*)

Yes  No

Provide responses to the following:

1. How Long Has the Person Worked in the Industry? \_\_\_\_\_ Years

2. Please provide a significant accomplishment in the last 12 months.

3. Training – List AHMA In-Person trainings or webinars attended in 2023

4. Did the nominee attend the 2023 AHMA Convention? Yes  No

5. Please list all industry credentials the nominee holds. (i.e. CPO, SHCM, CGPM, other, etc)

### ENDORSEMENTS

This is where you can attach any additional information, special circumstances or testimonials of the nominee: \_\_\_\_\_

**Add additional pages if necessary.**